

Principles for Programme of Meetings 2017/18

Council

- 2nd Monday of month
- June/July/Sept/Oct/Nov/Jan/March/April/May(Annual Council)
- Special Council Tax Meeting – Monday 26th Feb 2018 (**week later than normal to fit with budget setting timetable**)
- **January Council Monday 15th January to avoid Christmas publication dates**

Cabinet

- Monthly – 3rd Tuesday of Month
- **Q2 – November (full report as per this year), Q3 – February (summary report), Q4 – June (full report looking backwards at previous year and an update re budget and emerging issues for current year)**
- Draft Budget Tuesday 16th Jan to facilitate
- Final budget to February Cabinet (20th)

Scrutiny Panels

- 5 rounds of ordinary meetings – each Panel taking place over a consecutive 3 week period
- Thursday Evening
- Budget Meetings (Ordinary Meetings) – January (propose w/c 22 Jan)
- Growth, Infrastructure and Resources Scrutiny Panel to take Q2, Q3 & Q4/Q1 before Cabinet.

Audit and Risk

- Quarterly
- April/June /September(Statement of Accounts)/January

Planning and Licensing Committee

- Every Four Weeks (Tuesdays)
- **May Meeting pushed forward one week to allow time after Annual Council**

Corporate Parenting Board

- Quarterly
- June/September/January/April

Employment and Appeals

- 6 Monthly

Conduct

- 6 Monthly

Health and Well-Being Board

- Quarterly

SACRE

- Quarterly (Tuesdays - 4 per year)
- **Avoid 4th Tuesday of the month**

Other Meetings to be considered

- Parish Council Working Group (Minimum 6 weeks before the Forum – 4 per year, Wednesdays)
- Parish Council Forum (Mondays - 4 per year)

Other Factors

- Every attempt will be made to avoid Rutland School Holidays